



OVERSIZE/OVERWEIGHT MOVE PERMIT

Permit Number: _____

Application Date: _____

Permit Moving Date: _____

MM/DD/YYYY

Section 1 – General Information

Applicant Name:		Contact Person:	
Applicant's Mailing Address <small>(STREET, CITY, POSTAL CODE)</small>			
Applicant's Telephone:		Email Address:	
Transporting Company:		Contact Person:	
Transporting Company's Address <small>(STREET, CITY, POSTAL CODE)</small>			
Transporter's Telephone:		Email Address:	

Section 2 – Description of Load/Vehicle/Route - Please indicated all dimensions in metric

Description of Load:		
Description of Vehicle:		
No. of Axles:	No. of Wheels per Axle:	Total Width at Tires: (metres)
Total Weight: (tonnes)	Overall Height: (metres)	
Overall Width: (metres)	Overall Length: (metres)	
Present Location:		
Destination:		
Exact Route to be Followed:		

Moving Date: MM/DD/YYYY	Proposed Time of Move:	
❖ NOTE: A MAP SHOWING THE EXACT ROUTE DESCRIBED ABOVE MUST ACCOMPANY THIS APPLICATION		

Section 3 – Insurance Information and Payment of Fees

Insured By:	Insurance Policy #:	Insurance Date:
Proof of Insurance Submitted: <small>(City to be named as additional insured)</small>	\$2,000,000 – Motor Vehicle Liability Insurance \$2,000,000 – Comprehensive General Liability Insurance	<input type="checkbox"/> Permit Fee: \$100 plus HST (\$113) CASH <input type="checkbox"/> INTERAC <input type="checkbox"/> COMPANY CHEQUE <input type="checkbox"/>

I have read and understand and agree to the conditions set forth on this application and assume all costs incurred by the City of St. Thomas, liability for all damages which may be incurred and to indemnify and hold harmless the City of St. Thomas from any actions, claims, suits or demands made against the City by any person arising out of the issuance of this permit (REFER TO THE TERMS AND CONDITIONS ON THE REVERSE)

Applicant Signature: _____

MM/DD/YYYY

City of St. Thomas Approval: _____

Director of Environmental Services/Designate

MM/DD/YYYY

GENERAL TERMS AND CONDITIONS

1. This permit is issued under Section 110 of the highway Traffic Act, R.S.O, 1990 c.H.8 as amended, which authorizes the moving of a vehicle and it's load in excess of the dimensional limits set out in section 109 or the weight limits set out in Part VIII.
2. It is solely the responsibility of the applicant to ensure that all of the conditions of the Highway Traffic Act, as amended, and conditions below have been met, and when satisfied, this form signed by an authorized City representative will act as official authorization for the requested works. This form must be kept in the vehicle(s) for which this permit has been issued at all times and must be produced upon the demand of a police officer or an officer appointed for carrying out the provisions of the Ontario Highway Traffic Act.
3. A minimum \$2,000,000.00 general liability insurance and \$2,000,000.00 automobile liability insurance is required with the City of St. Thomas named as additional insured.
4. The driver of the vehicle must adhere to all applicable traffic regulations, by-laws and posted signs. The vehicle operator is not permitted to travel on any roadway restricted to heavy vehicle traffic or exceed weight limits, unless otherwise authorized.
5. Any damage to City right-of-way must be repaired and reinstated to its original condition at the expense of the applicant.
6. Any removal and/or replacement of traffic control devices will be carried out at the expense of the applicant.
7. The City may with written notice, terminate this agreement at any time.
8. Approval of this permit is subject to all requirements specified by the public utilities, all provincial laws, and any other approvals required by the City of St. Thomas.
9. A single private escort is required if the width (vehicle & load) is between 4.00 - 4.99 metres (13 feet, 1 inch – 16 feet, 4 inches) AND/OR the length (vehicle & load) is between 36.75 – 45.74 metres (120 feet, 6 inches – 150 feet) AND/OR the rear overhang is more than 4.65 metres (15 feet, 3 inches).
10. A dual private escort is required on single lane highways where width is between 4.6 – 4.99 metres (15 feet, 1 inch – 16 feet, 4 inches).
11. A police escort is required when the width (vehicle & load) is over 5.0 metres (16 feet, 4 inches) AND/OR the length (vehicle & load) is over 45.75 metres (150 feet).
12. A pole car is required where the height exceeds 4.87 metres (16 feet).
13. When a pole car is required it must precede the load and move sufficiently ahead of the vehicle when approaching structures to ascertain clearance prior to the load arriving. Additional escort vehicles may be required for width and length dimensions. A pole car may be used as a forward escort vehicle.
14. An escort required for an overhang must be to the rear of the load.
15. The number of police escort vehicles will be determined by the St. Thomas Police Service. The applicant is responsible for all costs associated with police escorts.
16. The driver of the vehicle hauling the over-dimension or over-weight load shall keep the vehicle speed to a minimum.
17. The applicant is responsible to review the route for restrictive structures, lateral clearances, obstructions, construction activity, etc. in advance and is responsible for contacting all appropriate agencies necessary to ensure minimum inconvenience and disruption to road users. If the load is over 4.65 metres high, appropriate telephone companies, hydro and cable companies shall be contacted for overhead wires.
18. Vehicles and loads in excess of the width and/or length prescribed under Section 109 of the Ontario Highway Traffic Act shall be marked with four or more flags, one as near practicable to each corner of the vehicle or load. The flags shall be bright red or orange in colour and be a minimum of 400 mm square. Where the flags are at the rear of the vehicle or load, they shall not be less than 2 metres above the highway surface. Where a vehicle or load is wider at any point or points on either side than at the corner, it shall where practicable, be so marked with such a flag at the widest point on each side.
19. Vehicles and loads in excess of the length prescribed under Section 109 of the Ontario highway Traffic Act shall, in addition to the flags required under condition 18, display on the rear, in a clearly visible position a sign bearing the words "LONG LOAD" in black letters at least 200 mm high with lines forming the letters at least 30 mm wide on a yellow background or a 'D' sign as regulated by the Ministry of Transportation.
20. This permit is not valid at any time from one half hour after sunset, to one half hour before sunrise, or at any time when, due to insufficient light, or unfavourable atmospheric conditions, persons and vehicles on the highway are not clearly discernable at distance of 150 metres or less unless otherwise specified.
21. This permit authorizes the movement of the oversized/overload vehicle on roadways under the jurisdiction of the City of St. Thomas only. The applicant is responsible for obtaining approvals from other road jurisdictions where applicable (County of Elgin, M.T.O., other municipalities), unless otherwise specified.
22. If a change to the approved permit is required, you must notify Environmental Services immediately. Notification must be made in writing and delivered either by mail, in person, or by facsimile at 519-631-2130. Verbal request will not be honoured. You must adhere to the conditions of the original permit until staff reviews and responds in writing back to the applicant.

**CITY OF ST. THOMAS BY-LAW O. 45-89 – A BY-LAW TO REVISE AND
CONSOLIDATE CERTAIN BY-LAWS REGULATING
TRAFFIC AND THE PARKING OF MOTOR VEHICLES**

Section 38 – LOAD LIMITS, OVERLOAD AND DIMENSIONS

(5) The Director of Environmental Services may, upon application in writing, grant permit for the moving of heavy vehicles, loads, objects or structures in excess of the dimensional limits and weight limits as set out in the Highway Traffic Act